Dear Residents,

As you are aware, we previously informed you that our software provider inadvertently changed the lockbox mailing address earlier this month. This has resulted in delays for several check payments that were mailed to the original address.

To accommodate this issue, we are extending the grace period until **May 10th**. If your check has not cleared by that date, **no late fees will be applied**, and there is no need to worry.

If, in the meantime, you see a late fee applied to your account, please note that it is simply the system's automatic function — **these fees will be removed manually**, and no resident will be penalized due to this issue.

If your check still hasn't processed by May 10th, you will need to **cancel the original check**. At that point, you'll have two options for submitting a replacement:

- **Drop it off directly to the board president** and he will process it manually for you.
- **Mail a new check to the updated lockbox address in Orlando**, which we will provide again in our follow-up message on the 9th.

We appreciate your patience and understanding as we work through this issue, and thank you for your continued cooperation.

PSHTClub HOA